

## **PRIVACY STATEMENT FOR CANDIDATES (ARTICLE 13 REG. (EU) 2016/679)**

**PURPOSES OF PROCESSING:** The personal data of identification and background, as well as any sensitive data, collected from the data subject or from third parties, which the Controller uses in the selection procedure, are processed and used to satisfy the requests of the data subjects and, more precisely, to verify their requisites for hiring and/or for initiating collaboration. Only common data will be collected, so candidates will not be required to disclose their "particular" data, as specified in Article 9 of Reg. (EU) 2016/679, or those on their conditions of health.

An exception is when the data in question must be known in order to establish an employment relationship, particularly whether the data subjects belong to protected categories and require pre-employment medical examinations.

**MODES OF PROCESSING:** The data are processed by computer, online and in paper form.

**NATURE OF SUBMISSION AND CONSENSUS:** Submission of the data is optional, and the presentation of a curriculum vitae is left to the discretion of the candidates. Regarding any data subsequently requested by the Controller, failure to provide them makes it impossible to verify the requisites for employment and/or initiating collaboration and thus to the establishment of a relationship with the Controller.

Consent to process is not necessary pursuant to Article 24 of Italian Legislative Decree no. 196/2003, as subsequently amended (Article 9(b) of Reg. (EU) 2016/679), since processing involves the data contained in the curricula provided by the data subjects for purposes of establishing a relationship of employment/collaboration. The same applies to any sensitive data provided in the same modes by the data subject, for which consent is excluded by Article 26(3-Bbis) of Italian Legislative Decree no. 196/2003, as subsequently amended.

Specific consent for processing data will be acquired from the candidates at the time of the interview.

**TRANSMISSION AND DISSEMINATION:** The data collected will not be disclosed. The data may be transmitted to the third parties identified and named in Article 29 of Italian Regulation (EU) 2016/679 if necessary for the purposes indicated (e.g. selection and assessment firms); the data may also be transmitted to other companies of the FAAC Group, for participation in selections.

**PERIOD OF RETENTION:** The data will be retained by the Controller for no more than two years from their collection, unless a relationship of employment and/or collaboration is established.

**RIGHTS OF THE DATA SUBJECT:** Data subjects may exercise their rights in respect of the Controller at any time by contacting the Human Resources Director or, for example, may request confirmation of the existence of data and their origin, update and cancel data, and exercise their right of opposition.

**CONTROLLER, PROCESSING OFFICER AND PRIVACY COMMUNICATION:** The Controller is FAAC S.p.A Soc. Unipersonale, in the person of Andrea Moschetti. The Processing Officer is the Human Resources Manager, [recruitmentprivacy@faacgroup.com](mailto:recruitmentprivacy@faacgroup.com)

**LATEST UPDATE OF THE PRIVACY STATEMENT: 2 May 2018**

I the undersigned \_\_\_\_\_, having regard to the FAAC S.p.A.

notice available on the website <http://www.faacgroup.com>, declare to:

- have understood what is indicated in it
- give my consent to FAAC to treat my data as part of a selection of staff ("selection assessment") and a recruitment interview

YES

NO